

LOCAL EMERGENCY PLANNING COMMITTEE
Knox County EMA- 62 Union Street-Rockland, ME 04841
Web Site: www.knoxcounty.gov/ema

4/3/2012

The meeting was called to order by LEPC Chair, Andrew Hart at 10:30 am at Knox County EMA Office. Went around the table and introduced themselves.

Meeting Attendees:

Charles Jordan	Rockland Fire Chief	Foner Curtis	Lonza
Tim Polky	St George Fire	Chris Leavitt	St George/RRT6
Justice Yunik	Lyman Morse	Donna Allen	Knox EMA
Lynn Barboza	ARC	Ray Sisk	EMA Director
Charles Dwyer	Knox Health District Liaison for CDCC		

- Foner Curtis made the motion to accept the minutes of 2/7/12 and seconded by Ray Sisk. All were in favor.

Secretary's Report:

Correspondence:

- AR-1 Forms: 3/17/2012 – Molyneaux Rd near Richard Hudson Preserve, ½ gal. gasoline;
- Tier 2's received since the last LEPC meeting: Alternative Oil; B.M. Clark; Boston Financial Data Services; City of Rockland Public Works; City of Rockland Solid Waste; City of Rockland WWTF; DOT; Dragon Products; Fabian Oil; Fairpoint (Camden, Rockland, Tenants Harbor & Thomaston); Fisher Engineering; FMC BioPolymer; Hannaford; Knox Center for Long Term Care; Lowe's of Thomaston; Maine Ferry Service (Rockland, North Haven & Vinalhaven); Maine State Prison; Maritime Energy (Rockland, Warren, Rockport); Matheson Tri-gas; Nouria Energy Thomaston Lil Mart; North End Composites; O'Hara Corp.; P.G. Willey; Pen Bay Medical Center; R. H. Reny's; The Home Depot; Verizon Wireless (Owls Head, Rockland-West, Warren-West), Midcoast Cinemas (Flagship); Rockland Marine Corp.; Spruce Head Fisherman's Co-Op; Spruce Head Marine, Inc.; CN Brown (closed); Lonza; Midcoast School of Tech.; Rockland Center – UPS;
- Letter from Lyman Morse Boatbuilding re: not subject to Chemical Reporting Requirements for 2011.
- SERC Meeting Minutes of 1/11/2012
- LEPC Funds for Knox County for period 7/1/12 thru June 30, 2013
- 19th Annual Maine Recycling & Solid Waste Conference (Apr 23-24, 2012 @ Point Lookout Resort, Northport, ME)

Treasurer's Report:

Received January 2012: _Grant Reimbursements, HMG 8033-\$99.30; HMG 8052-\$3556.16; HMG8057-\$1669.12; Interest: \$2.89

Received February 2012: Grant Reimbursements: HMG 8031-\$193.19; HMG 8033 - \$141.24; HMG 8046-\$7500.00; HMG 8050-\$275.00; HMG 8051: \$383.50; HMG 8057- \$1999.72; HMG 8058; HMG 8058-\$793.08; Interest - \$2.65

Bills pd out in January 2012: Personal Services: \$441.50; HMG 8031-\$-10.19; HMG 8033-\$92.24; HMG 8057-\$1204.87

Bills pd out in February 2012: Personal Services: \$378.37; HMG 8031- \$183.00; HMG 8033-\$258.85; HMG 8046 - \$7500.00; HMG 8050-\$275.00; HMG 8051- 400.41; HMG 8057-\$1572.46

LEPC Operational Fund balance as of 29 February 2012	\$ 1516.26
Grant and other fund balances as of 29 February 2012	<u>\$15814.94</u>
Total balance in checkbook as of 29 February 2012	\$17331.20

- Justice Yunik made the motion to accept the treasurer's report and Charles Dwyer seconded the motion. All were in favor.

TRAINING UPDATES:

Knox Regional Response Team (Quarterly meetings)

Wednesday, May 16, 2012 @ 1800 hrs.	Rockland Fire Station	Mini-Drill: Response to a Hazardous Materials Incident- Vapor Cloud Present
Saturday, July 7, 2012 @ 0800 hrs.	Union Fair Grounds	Annual HazMat Refresher
Wednesday, September 12, 2012 @ 1800 hrs.	St. George Fire Station	Mini Drill: Response to a Hazardous Materials Incident-Injured person on loading dock
Wednesday, November 14, 2012 @ 1800 hrs.	Rockland Fire Station	Hazards of Compressed Gases

OTHER TRAINING

April 23 & 24 th 2012	Augusta Civic Center	Annual Maine Prepares Conference
April 27 th -29 th 2012	Samoset Resort, Rockport	Mini Red Cross Disaster Institute
May 17, 2012 @ 7:00 PM	Robert Gardner	Workshop on SERC/LEPC Overview to Local Directors @ the Local EMA Meeting – anyone can come to this training
April 11, 2012	Waldo County	National Weather Sky Warm Training
April 12 th	Knox County EMA	G 402 Overview of Incident Command for senior elective officers the Knox County EMA Office at noon time and 5PM

OLD BUSINESS:

- Mitigation Plan update.**

The Mitigation Plan is still being worked on. Ray said that he wanted it to be completed by April 2012. Once it has been received from FEMA I the towns will have to sign the plan that is when the 5 years will start.

JoAnn Mooney will be down on April 17th & 18th to work with us to complete the Hazard Mitigation Plan.

The Plan is available for review at the MRPC website (also accessible from the Knox EMA site) at:

<http://www.midcoastplanning.org/resourceDownloads.html>

- Update of the Knox RRT**

The next meeting of the Knox RRT will be in June. Chris Leavitt from St. George Fire has agreed to be the Team Chief for the team. Not much to update at this point just getting the team back up and running. At the last meeting there was 24 present and 59 on the rolls. There was some discussion on the financial side of the Team. Nobody really knows how much there really is to run the team.

- New County website online: www.knoxcounty.gov/ema**

We are always looking for more things to put onto the LEPC webpage. It was suggested to have links that would show a person how to dispose of Household hazardous waste. It would be a "how to dispose of hazard waste page". The committee was requested to get information together and send it to Donna so that she can put the page together. It was also suggested to have frequency asked question page. Goodwill accepts old computer components; they have a deal with Dell. Donna will work on this page but she will

need ideas and help. Once everyone starts to send ideas to Donna, she will send them out once a week so that everyone sees what will be on the “How to Dispose of Hazard Waste” page.

- **Review of Knox County Hazardous Materials Response Plan.**

Handed out the draft of the plan to the Local EMA Directors and they were to take it back to their Fire Chief and/or personnel to review it and get the changes back to us. We had only two that had returned the plan back to us. Once we get the OK from SERC we will be sending it out to the towns for 30 days. We will not be putting the plan on line or sending out electronically due to the personal information.

- **Knox LEPC presentation to SERC March 20, 2012 in Augusta**

Andy Hart, Foner Curtis, Lonza, Ray and Janelle Gunning, FMC BioPolymer, were present at the Knox County LEPC presentation to SERC. Andy thanked everyone who helped put the power point together. Andy did the power point presentation and Janelle presented a reported of the full scale exercise that was done in October 2011. We are good for another 2 years.

NEW/MISCELLANEOUS BUSINESS:

- **FSE at Medomak Valley High School (joint Knox/Lincoln County exercise)**

Ray spoke about having an exercise with Lincoln County at the Medomak Valley High School (MSAT 50). This exercise will take place in 2013. There will be several series of exercises prior to the full scale exercise. Ray spoke about this exercise.

- **Knox/Waldo Full Scale Exercise.**

Knox and Waldo County is planning an Island Base incident MCI (missing aircraft) sometime in October 2012. This will be somewhere between Islesboro and North Haven. There will be a table top exercise in September and several meetings prior to the table top. Ray spoke about the exercise. There will be two seminars coming up, one in May – Authorities and Jurisdictions and a June seminar for MCI.

- **Red Cross – Lynn Barboza**

Lynn spoke about a ready rating a self-assessment to see if your business is ready for a disaster. The American Red Cross launched a newly designed website, ReadyRating.org, to help businesses, schools and other organizations better prepare for emergencies. This self-assessment shows your strengths and weaknesses. You can find this assessment @ redcross.org or at ReadyRating.org. This assessment will take about 1 hour to complete. Ready Rating™ is free, self-paced, web-based membership program that helps a business or school or a non-profit organization measure how ready they are to deal with any types of emergencies, and gives customized feedback on how they can improve their efforts.

- **SERC Funding**

The LEPC stipend for July 1, 2012 thru June 30, 2013 for Knox County will be \$5010.83.

- **Partners conference participation by LEPC membership**

The transportation that will be going to the conference will be the Knox County EMA truck and CAR 1 Rockland Fire.

The two Key Speakers for the conference will be Peter Coffey, M. Ed Deputy Director, Vermont EMA – “Vermont’s Response to Tropical Storm Irene” and Robert J. Hassett, MPH Director, OEP, Springfield, MA – “The Great Springfield Tornado of 2011” The schedule for the two events were distributed to those present.

- Donna mentioned that there were still several facilities that have not sent in their Tier 2's yet. Sent around a draft of a postcard that she will be sending to those who have not sent in their Tier 2's. There were some corrections on them so Donna will fix the postcards and get them out in the mail either today or tomorrow. Hopefully these postcards will remind those facilities to report. After the postcards are sent out we will then send out letters signed by the LEPC Chair in about a month if we haven't heard from the facilities.
- The next meeting will be Tuesday, June 5, 2012 @ 10:30 am at the Knox County EMA Office. There will be a discussion about having a meeting in August 2012.
- A motion was made by Foner Curtis and seconded by Ray Sisk to adjourn the meeting 11:50 AM. All were in favor.

Respectfully submitted,

Donna Allen

Donna Allen
LEPC Secretary